



SD Meetings
and events

Hotel Sourcing Services

At SD Meetings, we take the stress out of hotel sourcing by managing every step of the process, from defining your event needs to negotiating the best possible rates and terms. With industry expertise and trusted partnerships, we ensure each venue aligns with your goals, budget, and vision. Our proven six-step process delivers a seamless, cost-effective experience designed to support your event's success from concept to contract.

What Our Clients Say

"The SD Meetings team made hotel sourcing the smoothest part of our event planning process. They sent great options right away, negotiated better rates than we expected, and took care of all the logistics. It saved our team so much time and stress."

Why SD Meetings?

- ✓ 20+ years of industry experience
- ✓ Strong hotel partner relationships
- ✓ Cost savings through expert negotiation
- ✓ Complimentary sourcing with planning packages



SDMEETINGS.COM



INFO@SDMEETINGS.COM

Let's find your
perfect venue!



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Our 6-Step Process for Hotel Sourcing



Ideas & Vision

Begin by collaborating with the client to understand their goals, preferences, and vision for the event.



Data Determination

Identify specific event details, including preferred dates, potential locations, and the anticipated number of rooms.



Destination Search

Conduct a thorough search for potential destinations, considering factors like accessibility, amenities, and attractions that align with the client's vision.



Results Presented

Present a detailed summary of the best hotel options, including room availability, event space configurations, amenities, and pricing.



Feedback & Negotiation

Gather client feedback on selected options and engage in negotiations to secure the most favorable terms.



Selection & Execution

Finalize the hotel selection and facilitate the booking process. This includes managing contracts, setting up room blocks, and ongoing monitoring to ensure seamless accommodation arrangements for attendees.



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